

## 12. ANNUAL CALENDAR OF MEETINGS FOR 2026 AND 2027

### 1. Purpose

To approve a calendar of meetings up to December 2027 and to note the proposed dates for the business planning briefings, compulsory planning training and the Member Workshops identified as essential in the Member Learning and Development Plan. **Some dates for the latter half of 2026 have been amended.**

### 2. Context

**2.1** At the Annual Meeting each year, the Authority approves the schedule of meetings for the following calendar year. This means that Members and Officers have 18 months of meetings in their diaries and can plan accordingly.

**2.2** The dates in the proposed calendar of meetings are set around necessary deadlines for finance, audit and performance reporting and take into account other factors such as school holidays and Bank Holidays.

### 3. Proposals

**3.1** Members are asked to:

- Approve the revised calendar of meetings for the remainder of 2026 and for 2027 as set out in Appendix 1.
- Note the proposed dates for the compulsory Planning Training for 2026 and 2027 and to set aside in diaries the dates to guarantee attendance. The proposed dates are 16th October 2026 and 12th August 2027.
- Note the proposed dates for the Member Workshops and Business Planning Briefings.

### 4. Recommendations

**1. To approve the Calendar of Meetings for the remainder of 2026 and 2027 as set out in Appendix 1 of the report.**

### 5. Corporate Implications

#### a. Legal

Pursuant to section 65(5) of the Environment Act 1995, the Authority has power to do anything which is calculated to facilitate, or is conducive or incidental to the accomplishment of its statutory purposes.

#### b. Financial

There are no additional resource implications arising out of the report. As there are time and resource implications for setting up additional meetings the schedule has been set to reflect the known business needs of the organisation rather than a set four to eight weekly cycle of meetings.

#### c. National Park Management Plan and Authority Plan

This contributes to Authority Plan Objective F – Governance: To have best practice governance arrangements in place.

d. Risk Management

There are no risks arising out of the report. Subject to legal requirement about providing adequate notice measures are in place to call additional meetings if it becomes apparent that one is needed and to cancel a meeting if there is insufficient business.

e. Net Zero

The implications of this report have no impact on net zero.

**6. Background papers (not previously published)**

None

**7. Appendices**

Appendix 1 – Proposed Calendar of Meetings for the remainder of 2026 and 2027

**Report Author, Job Title and Publication Date**

Lisa Walker, Business Centre Manager, 16 June 2026

**Responsible Officer, Job Title**

Emily Fox, Head of Resources